

APPLICATION REQUIREMENTS

We are happy to assist you through the process of retrieving and in drafting any of the documents listed below.

Completed Lease Application

This is for the future occupants of the space to fill out as Landlords will need to know the principles owners and guarantors of the lease.

Complete and sign lease application.

Include a photo ID for each applicant.

(Please provide as much information as possible)



Proof of Funds

Landlords will be looking for your financial ability to enter into the lease, build out the space, and open your business.

Provide either 3 months of bank statements or 2 years tax returns.

(Business and/or personal for either)



Letter of Intent

Also known as an LOI, this describes the terms you are offering to lease the space. For assistance in drafting an LOI please feel free to contact us.



Business Bio

Provide information, a few sentences or a paragraph, describing your business. Also, include any information that will help in building a picture of you business: website, flyers, menus, etc.



Credit Report

You will need to submit a current credit report. If you do not have one please follow the link below to get a free annual credit report.

Free annual credit report. <https://www.annualcreditreport.com>.



[Email all completed documents to propertyresearch@equinoxcre.com](mailto:propertyresearch@equinoxcre.com)



Property of Interest (Address & Suite#)

BUSINESS INFORMATION

Business Name

Corporation LLC State

Proposed Use

Federal Tax ID (EIN)

Other Location 1: Address

City Zip Code

Other Location 2: Address

City Zip Code

PERSONAL INFORMATION LEASE SIGNER(S)

Guarantor of Lease

Guarantor of Lease

First Name Last Name

First Name Last Name

Address

Address

City Zip Code

City Zip Code

Driver's Licese # State of Issue

Driver's Licese # State of Issue

Social Security Number

Social Security Number

By your signature hereon, you agree that the information disclosed by in this Commercial Lease Application is true, complete and accurate to the best of your knowledge, and you agree that the information disclosed by you in this Commercial Lease Application is material to the potential Lessor's decision with respect to granting or denying your application to enter into a lease.

Signature

Signature

Property of Interest (Address & Suite#)

REFERENCES

First Name Last Name

Address

City Zip Code

Relationship

Phone Number

First Name Last Name

Address

City Zip Code

Relationship

Phone Number

Consent to Credit Check

I/We, the undersigned applicant(s) authorize landlord, or their agent to order and review my/our credit and criminal history and investigate the accuracy of the information in the application. I/We further authorize all banks, employers, creditors, credit card companies, references, and any and all other persons to provide to Landlord any and all information concerning my/our credit.

Signature

Name

Date

Signature

Name

Date

Landlord/Property Manager Notes